

**Report of the Stated Clerk
Presbytery of Transylvania
December 3, 2024**

Recommendations for Presbytery Action:

1. Move that presbytery accept requests for excused absence.
2. Move that presbytery seat corresponding members and grant privilege of floor (voice).
3. Move that presbytery approve minutes of August 22, 2024, stated meeting.
4. Move that presbytery approve minutes of October 7, 2024, called meeting.
5. Move that presbytery receive minutes of Sarah Smith ordination of June 8, 2024.
6. Move that presbytery receive minutes of Shawn Barkley installation of July 28, 2024.
7. Move that presbytery receive minutes of Wanda Olive installation of October 27, 2024.
8. Move that presbytery receive minutes of Franklyn Pottorff installation of Nov. 10, 2024.
9. Move that presbytery receive minutes of David Holden installation of Nov. 17, 2024.

Information

Annual Administrative Review: The following churches responded to and completed the presbytery's request for 2023 annual review. It's not too late to complete the forms and send them to the presbytery office. If your church completed the review and is not listed below, please call or email and I'll double-check our records.

First Presbyterian Church, Ashland
Eastminster Presbyterian Church, Lexington
Isom Presbyterian Church
Whites Memorial Presbyterian Church
Maxwell Street Presbyterian Church
First Presbyterian Church, Lancaster
Salem Presbyterian Church
First Presbyterian Church, Mt. Sterling
First Presbyterian Church, Paris
Augusta Presbyterian Church
First Presbyterian Church, Georgetown
First Presbyterian Church, Lexington

Buckhorn Lake Area Church
United Presbyterian Church, Harrodsburg
First Presbyterian Church, Maysville
First Presbyterian Church, Winchester
Midway Presbyterian Church
First Presbyterian Church, Somerset
Versailles Presbyterian Church
Troy Presbyterian Church
Presbyterian Church, Danville
Beaumont Presbyterian Church
Pisgah Presbyterian Church, Versailles
Stanford Presbyterian Church

Yearly Statistical Reporting: The General Assembly has communicated that churches may access the entry program for yearly statistics beginning January 2, 2025, and ending on February 15, 2025. A reminder that statistical reporting is required each year (*Book of Order* G-3.0202f) and that membership numbers are used to calculate per capita rates and representation in governing bodies of the church. Sessions and clerks can begin gathering the information now in preparation for reporting in the new year. Robyn and I are both willing to assist if requested.

COMMISSION TO ORDAIN AND INSTALL
(OR TO INSTALL)

The commission of The Presbytery of Transylvania to ordain and install Sarah Smith
as Chaplain of The Presbyterian Church,
Kentucky, met at 10:30 am/pm on June 8, 2024, ~~2020~~. In the
Versailles at the Church.

Present:

Sarah Smith

Ruling Elders

Cheryl Benze

Ginny Shands

Teaching Elders

Keith Benze

John Leggett

Scot Robinson

Griffin Ryan

Christine Ross

Note any others (e.g., teaching elder elect), who met with the

Commission. Absent:

The meeting was convened with prayer by Keith Benze. The chairperson of
the commission, John P. Leggett, declared that a quorum was present and
appointed Scot Robinson to serve as secretary.

The order and content of the service were reviewed and approved, being in keeping with the
Constitution of the Presbyterian Church (USA). The minutes were read and approved. The
Commission moved to the sanctuary for the service upon an approved motion that its meeting would be
adjourned with the pronouncement of the benediction at the close of the service by

Sarah Smith.

Respectfully submitted,

Scot Robinson

Secretary

COMMISSION TO ORDAIN AND INSTALL
(OR TO INSTALL)

The commission of The Presbytery of Transylvania to ~~ordain and install~~ Wanda B. Olive
as Pastor of The Presbyterian Church, First Presby WINCHESTER
Kentucky, met at 2:00 am/pm on October 27, 2020. In the
_____ at the Church.

Present:

Ruling Elders

Teaching Elders

ROBERT M. BURNSIDE
LOIS GAINES
KIM BROOKSHIRE

JOHN LEGGETT
KEITH BENZE
DON STANLEY

Note any others (e.g., teaching elder elect), who met with the ^{REV.} DR. JERRY JOHNS, DOC

Commission. Absent:

ALL PRESENT

The meeting was convened with prayer by JOHN LEGGETT. The chairperson of
the commission, JOHN LEGGETT, declared that a quorum was present and
appointed KEITH BENZE to serve as secretary.

The order and content of the service were reviewed and approved, being in keeping with the
Constitution of the Presbyterian Church (USA). The minutes were read and approved. The
Commission moved to the sanctuary for the service upon an approved motion that its meeting would be
adjourned with the pronouncement of the benediction at the close of the service by
WANDA B. OLIVE.

Respectfully submitted,


Secretary

**COMMISSION TO ORDAIN AND INSTALL
(OR TO INSTALL)**

The commission of The Presbytery of Transylvania to ordain and install Franklyn C. Potterff
as Pastor of The Presbyterian Church, Lexington,
Kentucky, met at 3:30 am/pm on November 10, 2024. In the
First PC library at the Church.

Present:

Ruling Elders

Teaching Elders

~~Elizabeth Woodford~~
Penny Lamb
Wyn Paulson
Darren Taylor
Elizabeth Woodford

• Rev. Martin Carver
Rev. Linda Kurtz
Rev. Dr. John Leggett
Rev. Paul Sims
Rev. Dr. John Willingham

Note any others (e.g., teaching elder elect), who met with the

Commission. Absent:


All present.

The meeting was convened with prayer by Rev. Dr. John Leggett. The chairperson of
the commission, Rev. Leggett, declared that a quorum was present and
appointed Elizabeth Woodford to serve as secretary.

The order and content of the service were reviewed and approved, being in keeping with the
Constitution of the Presbyterian Church (USA). The minutes were read and approved. The
Commission moved to the sanctuary for the service upon an approved motion that its meeting would be
adjourned with the pronouncement of the benediction at the close of the service by

Franklyn C. Potterff

Respectfully submitted,


Secretary

**COMMISSION TO ORDAIN AND INSTALL
(OR TO INSTALL)**

The commission of The Presbytery of Transylvania to ordain and install David Holden
as Pastor of The Presbyterian Church, Somerset
Kentucky, met at 3:30 pm am/pm on November 17, 2024, 2024. In the
offices _____ at the Church.

Present:

Ruling Elders
Karen May
Donna Powell
Laura Wright

Teaching Elders
Rev. John Leggett
Rev. Jim Garrett
Rev. Jack Wilhelm
Rev. David Holden
~~*Rev. Marshall Gudy*~~

Note any others (e.g., teaching elder elect), who met with the
Commission. Absent: *Lee Giffey, ~~John~~ Marshall Gudy, Laura Kampman*
(Program participants) Marissa Carter,
Rev. Norman Franklin

The meeting was convened with prayer by John P. Leggett. The chairperson of
the commission, John P. Leggett, declared that a quorum was present and
appointed *Karen May* to serve as secretary.

The order and content of the service were reviewed and approved, being in keeping with the
Constitution of the Presbyterian Church (USA). The minutes were read and approved. The
Commission moved to the sanctuary for the service upon an approved motion that its meeting would be
adjourned with the pronouncement of the benediction at the close of the service by
David Holden.

Respectfully submitted,

Karen May
Secretary
Elder

*At 3:35. The commission approved
a motion made and seconded
that the commission will be
disbanded at the end of the
~~19:30~~ service with David's
benediction.*

MINUTES OF COMMISSION TO INSTALL

The commission of the Presbytery of Transylvania to install the Rev. Shawn E. Barkley as Pastor of Walnut Hill Church, Lexington, KY, met at 10:30 AM on Sunday, July 28, 2024, in the church fellowship hall.

Teaching elders present: The Rev. Shawn E. Barkley, The Rev. Dr. Michael Ward, the Rev. Philip Lotspeich, and the Rev. Jerry L. Utt, II.

Ruling elders present: Judy Colliver of Versailles Presbyterian Church and Dwight Barkley of First Presbyterian Church, Richmond.

Walnut Hill representative: Natalie Watt.

The meeting was convened with prayer by the Rev. Barkley. The chairperson of the commission, the Rev. Lotspeich, declared that a quorum was present and appointed the Rev. Utt to serve as secretary.

The order and content of the service were reviewed and approved, being in keeping with the Constitution of the Presbyterian Church (USA). The minutes were read and approved. The Commission moved to the sanctuary for the service upon an approved motion that its meeting would be adjourned with the pronouncement of the benediction at the close of the service by the Rev. Barkley.

Respectfully submitted,

The Rev. Jerry L. Utt, II, Secretary