

**COMMISSION ON PASTORAL TRANSITIONS**  
**Presbytery of Transylvania**  
**March 14, 2017**

3e

The Commission is currently working with **19 churches in transition** – from those planning for the departure of a pastoral leader to those who have just installed a new leader. Of those, the following churches are searching for installed leadership and have an active MIF (Ministry Information Form) in the CLC (Church Leadership Connection) system:

- Georgetown – pastor – full-time
- Pisgah, Versailles – pastor – full-time
- Prestonsburg – pastor – full-time
- First, Somerset – pastor – full-time
- Second, Lexington – interim/transitional pastor – full-time

When the former Commission on Ministry was eliminated and this and the other new commission and ministry group were created, the hope was that a smaller number of elected members working on a more focused set of tasks would be able to work more efficiently and with more flexibility to meet the changing needs in our presbytery. In many ways this is happening! Yet with the number of churches in transition, the seven-members of the Commission on Pastoral Transition could not possibly fulfill our responsibility to serve our churches in transition without the help of our colleagues in ministry who are co-opted for specific tasks. **Thank you** to all who have shared in this work by serving as:

- Transition Team members
- Pulpit supply
- Moderators of congregations without pastoral leadership
- Moderators of session or congregational meetings when the appointed moderator is unavailable

**We are always in need of others who are able and willing to serve.** Please let us know if you or someone you can recommend are able to serve in any of these capacities by contacting PTC Moderator, Lisa Eye, at [ministercpc@gmail.com](mailto:ministercpc@gmail.com).

**Actions Taken by the Commission since the last meeting of Transylvania Presbytery on November 12, 2016:**

1. Noted the retirement of Ronnie Grigsby as Commissioned Ruling Elder serving Hull Memorial Presbyterian Church, Hazard, effective December 31, 2016 with the recommendation to Coordinating Council that a Service of Retirement be included in the March 14, 2017 presbytery meeting.
2. Received notification from Dan Hans of his intention to complete his service as Pastor of Second Presbyterian Church, Lexington on April 30, 2017 and move toward semi-retirement while serving as part-time Pastor of the Little Stone Church, Mackinac Island, MI from mid-May to October, 2017. Permission was granted to labor outside the bounds of presbytery.

3. Approved the following new calls/covenants:

- a. To Linda Maconochie to be Pastor of First Presbyterian Church (FT), Paris, effective January 1, 2017

Cash Salary	\$43,600.00
Housing Allowance	\$14,400.00
Full participation in Board of Pensions	
Medical/Dental Reimbursement Allowance	\$ 1,000.00
Vacation – 4 weeks	
Study Leave – 2 weeks	
Moving Expenses	
Travel Expenses reimbursed at IRS rate	
Continuing Education Allowance	\$ 2,000.00

- b. To Donald Stanley to be Part-Time Temporary Stated Supply (19 hours) of Salem Presbyterian Church, Winchester, effective March 1, 2017

Cash Salary	\$14,300.00
Housing Allowance	\$14,300.00
Social Security Reimbursement	\$ 2,188.00
Health Insurance	\$ 7,275.00
TOTAL	\$38,063.00

Travel expenses – reimbursed at IRS rate

Vacation Leave – 1 week every three (3) months

Study Leave – 1 week every six (6) months

Continuing Education and Book Allowance up to \$ 900.00

4. Approved the change in terms of call and/or renewal of covenant:

- a. Renewal of the Part-Time Temporary Stated Supply Covenant (5-19 hrs) between Greg Ryan and Pisgah Presbyterian Church, Somerset, January 1-December 31, 2017

Salary	\$21,105.00
Social Security Reimbursement	\$ 1,371.00
Mileage – reimbursed at IRS rate up to	\$ 2,000.00
Vacation Leave – 2 weeks	
Study Leave – 1 week	

- b. 2017 Terms of Call for the Reverend James L. Stewart as Pastor, The Presbyterian Church of Danville

Base Salary	\$49,689.00
Housing Allowance	24,474.00
Auto (reimbursable)	2,400.00
Pension	8,158.00
Medical Insurance	18,169.00
Death & Disability Insurance	742.00
Continuing Education	3,000.00
Medical Reimbursement	1,000.00
Vacation	5 weeks
Continuing Education Leave	2 weeks
Total for 2017	\$107,632.00

- c. 2017 Terms of Call for the Reverend Hannah E. McIntyre as Associate Pastor, The Presbyterian Church of Danville

Base Salary	\$25,800.00
Housing Allowance	14,000.00
Auto (reimbursable)	2,400.00
Pension	4,840.00
Medical Insurance	10,780.00
Death & Disability Insurance	440.00
Continuing Education	2,000.00
Social Security Offset	3,025.00
Vacation	4 weeks
Continuing Education Leave	2 weeks
Total for 2017	\$63,285.00

- d. 2017 Terms of Call for The Reverend Mary Seeger Weese as Pastor of Midway Presbyterian Church

Base Salary	\$37,338.00
Manse	11,501.40
Auto (reimbursable)	1,500.00

Total Effective Salary	49,839.40
Pension	5,482.30
Medical Insurance	12,240.65
Death & Disability Insurance	498.39
Contribution to 403 (b)(9) plan	1,000.00
Dental Insurance	831.00
Continuing Education/Professional Expense	3,250.00
Social Security Offset	3,736.21
Vacation	4 weeks
Continuing Education Leave	2 weeks
e. Renewal of Part-Time Stated Supply Covenant (20 hours) between John White and Eastminster Presbyterian Church, Lexington, January 1-December 31, 2017	
Salary	\$2,208.00
Housing	18,150.00
Medical	10,780.00
Pension	2,239.38
Death & Disability Insurance	203.00
Social Security Offset	1,557.39
Mileage	reimbursed at IRS rate
Vacation	4 weeks
Continuing Education Leave	2 weeks
Total for 2017	\$35,138.55

5. Approved the following Ministry Information Forms (MIFs):
  - a. First Presbyterian Church, Somerset. (full-time Pastor).
  - b. Second Presbyterian Church, Lexington (full-time Interim/Transitional Pastor).
6. Conducted PNC Training for the following churches:
  - a. Beaumont
  - b. Lawrenceburg
7. Received the following teaching elders into membership of Transylvania Presbytery:
  - a. Matt Falco from Erie Presbytery
  - b. Roger Dermody from Pacific Presbytery; and approved his call as CEO of PathLight Ministries as a Validated Ministry
  - c. Jim Gilbert (HR) from Western Reserve Presbytery
  - d. Donald Stanley from Shenango Presbytery
  - e. Burt McGlawn from Muskingum Presbytery
8. Received the following candidates into membership of Transylvania Presbytery pending successful completion of ordination examination on the floor of presbytery and ordination:
  - a. James Blankenbeker, under care of Ohio Valley Presbytery; and approved his call as Staff Chaplain at UK Healthcare/Good Samaritan Hospital as a validated ministry
  - b. Tammy Schmidt, under care of East Iowa Presbytery; and approved her call as Staff Chaplain at Baptist Health Corbin as a validated ministry
9. Dismissed the following teaching elders:
  - a. Karen MacDonald Smith to Ohio Valley Presbytery
  - b. Bill Hudson to West Virginia Presbytery
10. Endorsed Teaching Elder Kristie Ehlert, Chaplain at St. Joseph Hospital, for Certification by the Association of Professional Chaplains.
11. Received the following Quarterly Interim Pastor Report:
  - a. Jim Dougans – Maysville

12. Appointed the following moderators be assigned to the designated churches:
  - a. E. G. Clark – Stanton
  - b. Frank Pottorff – Faith, Morehead
  - c. Joel Kelley – Community, Bellefonte
  - d. Janice Stamper – Hull Memorial, Hazard
  - e. Julie Olt – Georgetown
  - f. Burt McGlawn – Somerset (effective April 2, 2017)
  
13. Appointed the following Administrative Commissions:
  - a. to Install The Rev. Matt Falco as Co-Pastor of Maxwell Street Presbyterian Church, Lexington on January 15, 2017 at 3:00 pm.  
Teaching Elders: Beth Garrod-Logsdon, Moderator; Woody Berry; Wanda Olive  
Ruling Elders: Mary Iwamoto (Maxwell Street); Luke Morgan (Maxwell Street),  
Linda Crawford (Second, Lexington)
  - b. to Install the Rev. Linda Maconochie as Pastor of Paris Presbyterian Church on April 2, 2017 at 3:00 pm.
  
14. Approved the Revised Pulpit Supply List with the following additions:
  - a. Philip Pogue (HR)
  - b. Susan Warren (HR)
  - c. Jim Gilbert (HR)
  - d. James Blankenbecker (candidate for ordination)
  
15. Recommended to the Commission on Representation that Darryl Baker be appointed as Vice-Moderator of the Pastoral Transitions Commission.
  
16. Recommended to the Commission on Representation that the number of members of the Pastoral Transitions Commission be increased from the current membership of seven (7) to nine (9).
  
17. Approved the creation of a Minimum Terms of Call Task Group, including Commission members Darryl Baker (chair) and Candace Purdom; staff members, Philip Lotspeich and Robyn Justus; a representative from the Administration Commission; and 2-3 additional members to study and recommend longer term revisions to the Minimum Terms of Call to be considered by the presbytery at its November, 2017 meeting for implementation in 2018. The Task Group will be asked to consider the changing and diverse ministry models and economic realities across the presbytery, the theology of compensation, and fairness for churches and pastors in differing economic regions/situations.
  
18. Authorized Ruling Elders from First Presbyterian Church Harlan (Burkhard, Milwee, Guy, and Bingham), who received training in celebrating the Lord's Supper to celebrate the sacrament on Christmas Eve, 2016.
  
19. Approved the revised Transylvania Presbytery Membership Policy and Validated or Member-At-Large Ministry Annual Report.
  
20. Continued work on creating, updating and revising policies and documents related to the Commission's work with the goal of bringing those documents for review and approval by the Coordinating Commission and Presbytery by the end of 2017.

## TRANSYLVANIA PRESBYTERY MEMBERSHIP POLICY

**G-3.0306 Membership of Presbytery** - Each presbytery determines the teaching elders who are its members and validates the ministries in which they are to be engaged. It shall be guided in this determination by written criteria developed by the presbytery for validating ministries within its bounds (G-2.0503a). The presbytery shall examine each teaching elder or candidate who seeks membership in it on his or her Christian faith and views in theology, the Sacraments, and the government of this church. The presbytery may designate teaching elders to work as teachers, evangelists, administrators, chaplains, and in other forms of ministry recognized as appropriate by the presbytery. Those so designated may administer the Sacraments at times and places authorized by the presbytery.

Every teaching elder shall ordinarily be a member of the presbytery where his or her work is situated or of the presbytery where she or he resides. A teaching elder who is serving in a church outside the United States may, with the approval of the presbytery, accept membership in that church for the period of such service without affecting his or her membership in a presbytery of this church.

**G-2.0503 Categories of Membership** - A teaching elder is a member of a presbytery and shall be engaged in a ministry validated by that presbytery, a member-at-large as determined by the presbytery, or honorably retired.

### a. Engaged in a Validated Ministry

A validated ministry shall:

- (1) demonstrate conformity with the mission of God's people in the world as set forth in Holy Scripture, The Book of Confessions, and the Book of Order of this church;
- (2) serve and aid others, and enable the ministry of others;
- (3) give evidence of theologically informed fidelity to God's Word;
- (4) be carried on in accountability for its character and conduct to the presbytery in addition to any organizations, agencies, and institutions served; and
- (5) include responsible participation in the deliberations, worship, and work of the presbytery and in the life of a congregation of this church or a church in correspondence with the PC(USA) (G-5.0201). When teaching elders are called to validated ministry beyond the jurisdiction of the church, they shall give evidence of a quality of life that helps to share the ministry of the good news. They shall participate in a congregation, in their presbytery, and in ecumenical relationships and shall be eligible for election to the higher councils of the church and to the boards and agencies of those councils. The presbytery shall review annually the work of all teaching elders engaged in validated ministries outside the congregation.

**b. Member-at-large** - A member-at-large is a teaching elder who has previously been engaged in a validated ministry, and who now, without intentional abandonment of the exercise of ministry, is no longer engaged in a ministry that complies with all the criteria in G-2.0503a. A teaching elder may be designated a member-at-large because he or she is limited in his or her ability to engage in a ministry fulfilling all of the criteria for a validated ministry due to family responsibilities or other individual circumstances recognized by the presbytery. A member-at-large shall comply with as many of the criteria in G-2.0503a as possible and shall actively participate in the life of a congregation. A member-at-

large is entitled to take part in the meetings of the presbytery and to speak, vote, and hold office. The status of member-at-large shall be reviewed annually.

c. **Honorably Retired** - Upon request of a member of presbytery, the presbytery may designate the member honorably retired because of age or physical or mental disability.

**G-2.0508 Failure to Engage in Validated Ministry** - A teaching elder whom the presbytery determines no longer to be engaged in a validated ministry (G-2.0503a) or to fulfill the criteria for membership-at-large (G-2.0503b), and who is not honorably retired (G-2.0503c), shall not have voice or vote in meetings of the presbytery, except when the matter under consideration pertains to his or her relationship to the presbytery. Names of such persons shall be reported annually to the presbytery by the stated clerk. If after three years the teaching elder does not meet the criteria for validated ministry or membership-at-large, the presbytery may delete that person's name from the roll of membership and, upon request of a session, dismiss that person to a congregation.

## Validated or Member-At-Large Ministry Annual Report

Pursuant to Book of Order provisions (G-2.0503 and G-3.0306), Transylvania Presbytery requires an annual report from those teaching elders who are either at-large members or who are serving in validated ministry situations. Please fill out the following form and mail to the following no later than the end of February each year.

Pastoral Transitions Commission  
c/o Transylvania Presbytery  
PO Box 23580  
Lexington, KY 40523

In the alternative, you may fill out the form electronically and email the completed form to [rjustus@transypby.org](mailto:rjustus@transypby.org)

**Note: It is not necessary for teaching elders currently serving in installed positions to fill out this form.**

Name:

Address:

City/State/Zip Code:

Preferred Telephone:

Email

If you are serving in a specific position, please describe briefly or attach job description.

List some of the strengths of your ministry.

Relate some experiences of the last year that convey your zeal for your ministry.

How has your faith in God been affected by your life and work during this past year?

List any continuing education programs in which you have participated.

What Presbyterian groups or governing bodies have you been involved with in the past year? What was your role and what functions and responsibility did you discharge in those roles?

The Presbytery requires that teaching elders in validated ministry positions or who are at-large have a relationship with a particular congregation. Please list the congregation in which you are active and describe the nature of your involvement in that congregation.

Are you available for pulpit supply in Transylvania Presbytery?

Did you administer either or both of the sacraments in this past year? If so, describe briefly.

To help the PTC determine validation for your ministry, describe in detail how your ministry meets the criteria in G-2.0503a. For your convenience G-2.0503a is printed below. **[This question does not apply to at-large teaching elders.]**

A validated ministry shall: (1) demonstrate conformity with the mission of God's people in the world as set forth in Holy Scripture, The Book of Confessions, and the Book of Order of this church; (2) serve and aid others, and enable the ministry of others; (3) give evidence of theologically informed fidelity to God's Word; (4) be carried on in accountability for its character and conduct to the presbytery in addition to any organizations, agencies, and institutions served; (5) include responsible participation in the deliberations, worship, and work of the presbytery and in the life of a congregation of this church or a church in correspondence with the PC(USA) (G-5.0201). When teaching elders are called to validated ministry beyond the jurisdiction of the church, they shall give evidence of a quality of life that helps to share the ministry of the good news. They shall participate in a congregation, in their presbytery, and in ecumenical relationships and shall be eligible for election to the higher councils of the church and to the boards and agencies of those councils.

Additional comments (family news, personal developments, requests, comments etc.)

Questions about this form or the reporting requirement may be addressed to moderator of PTC.

Thank you very much for your timely response. May your ministry be blessed in the year to come.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_